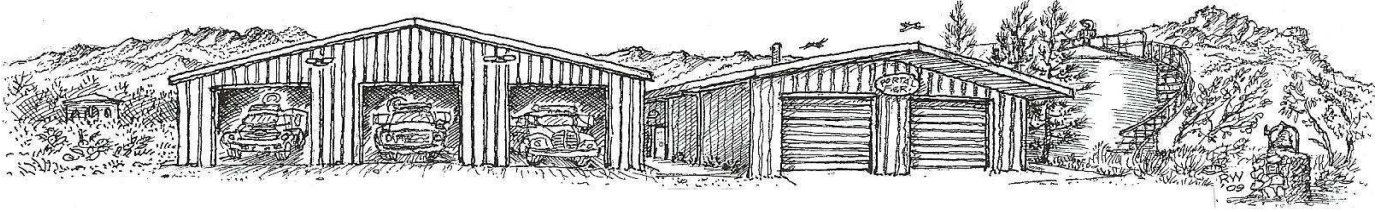


Portal Rescue, Inc.



**P.O. Box 16331, Portal,
AZ 85632
(520) 558-2206**

Portal Rescue Inc.
Minutes of Virtual Meeting
November 24, 2020, 18:00

Attending: Board members Cary Booth, Victor Shawe, Jackie Lewis, David Newton, Susanne Apitz, and Carolyn Nordstrom.

1. Call to Order
President Cary Booth called the meeting to order at 06:15 pm.
2. Review of Meeting Logistics and Etiquette (by Cary)
3. Adoption of Agenda
 - 3.1. Cary asked that section 7.d. be modified to substitute January for November.
 - 3.2. The agenda, as modified, was then approved unanimously.
4. Minutes of Previous Board Meeting (September 17, 2020)
It was moved and seconded that the minutes be approved as posted, and the vote in favor was unanimous.
5. Reports
 - 5.1. VP (Victor Shawe)
Victor had no updates.
 - 5.2. Fire Chief (David Newton)
 - 5.2.1. Operations
Since the September meeting, Portal Rescue fire-fighters have responded to one brush fire (a roadside fire on October 31, across from the trash corner).
 - 5.2.2. Training
 - 5.2.2.1. Trainings are not being well attended, but those who do attend are learning and practicing important skills.
 - 5.2.2.2. Firefighter Aaron Smith was checked out on Tender 1 and Engine 2.
 - 5.2.3. Vehicles
 - 5.2.3.1. On Red Brush 6, David sealed up the fuel line previously used to supply gasoline to the fire pump motor. His intent is to get Red Brush 6 auctioned

next year.

- 5.2.3.2. On Brush 236, Andrew Waser diagnosed the leaking hose reel as a worn out swivel fitting. We'll get that replaced and find some detergent resistant grease for it. Thank you, Andrew.

5.2.4. Grants (none)

5.2.5. Radio room power

The inverter, charger, and battery system to power telephones and VHF radio during power outages is installed and functioning. The new system became necessary after Valley Telephone changed our phone and Internet to optical fiber.

5.3. EMS Chief (Jackie Lewis)

5.3.1. Operations

- 5.3.1.1. Portal Rescue was toned out 10 times since 9/17/20 (including one call just after the meeting) and was able to respond to 9 calls.
- 5.3.1.2. Carolyn, Barbara and Bonnie have been the "head to toes" of Portal Rescue EMS calls recently: Carolyn - 8 calls, Barbara - 6 calls, Jackie and ET – just a couple calls. Bonnie, Dinah, Linda, Victor, Lee, Rolf, and David have all assisted.
- 5.3.1.3. Students in training are Alina Downer and Michele Lanan, and we have been very grateful that they could attend several calls. Their finals are on December 1, 3, & 5, and their NREMT written test will take place during the week of Dec. 7-11. Good luck! We've been able to meet most Sunday afternoons to practice with equipment, work through medical and trauma scenarios, and start to introduce them to equipment and supplies in the rescue vehicle. Both students have been driving Rescue 4 as well. Thanks!
- 5.3.1.4. Michele is looking into getting a metal plate set under the floor of Rescue 4 so the gurney brace is more stable.

5.3.2. Vaccination clinic and Red Cross blood drives

- 5.3.2.1. 15 Portal residents and one Rodeo resident took part in the Cochise County Health Department Flu vaccination clinic.
- 5.3.2.2. We collected 21 units at our November drive. Over the year as a whole, the Portal drive has collected 106 units. Our next drive is Thursday, January 14th, and we hope to fill all 34 appointments.
- 5.3.2.3. Thanks, Jackie, for overseeing both the vaccination clinic and the blood drives.

5.3.3. Investigation of alternative possibilities for checking accounts

- 5.3.3.1. Given the inconvenience of summoning all board members to meet simultaneously at Washington Federal each time officers rotate off and onto the Board, Jackie investigated two alternative venues for our checking account.
- 5.3.3.2. At Edward Jones Banking, checking is free and comes with a debit card, but

the interest rate is very low (0.01%). The first set of checks is free, and others cost \$3 for 20, or \$9 for 100. Checks can be deposited at the office, at an ATM, or with a mobile app. Cash deposits must be made at an ATM (those with star logo). The office does not handle cash. The ATM may impose a fee. Designated signers must provide a driver's license number and can e-sign documents sent by email from EJ. Accounts are FDIC insured.

- 5.3.3.3. At Ally Banking, checking is free and comes with a debit card, and the interest rate higher (0.10%). Deposits can be made at ATMs and with mobile apps. Allpoint ATMS (available at Safeway, VCS and Walmart) are free, with up to \$10 per statement cycle reimbursed for fees charged at other ATMs. A returned deposit fee of \$7.50 is charged per returned item. Accounts are FDIC insured. For more information, go to Ally Straight Talk Product Guide: Your Interest Checking.

5.4. Treasurer (Susanne Apitz; report slightly modified to reflect status on 11/27/20)

5.4.1. Report on checking account

- 5.4.1.1. Annual revenues to date are \$41,153.75, and expenses have come in at \$29,126.79.
- 5.4.1.2. PR received \$1,464 in fire income from the State of Arizona and in-kind donation of a new computer from Cary Booth. No major expenses were noted.
- 5.4.1.3. Revenues exceeded income by \$12,026.96.

5.4.2. Balance sheet (including all bank accounts)

5.4.2.1. Edward Jones

The total value of our Edward Jones accounts is \$113,109.29, including \$1,887.01 YTD interest. Components are: Money Market = \$8,459.44, and five CDs (incl. Muma) with different maturity dates (1, 2 and 3 years) = \$104,649.85.

5.4.2.2. Washington Federal

The total value of our Washington Federal accounts is \$66,744.91, including \$468.66 YTD interest. Components are: Checking = \$33,289.88, and Rainy Day Fund = \$33,485.03.

- 5.4.3. Portal Rescue's assets currently total \$180,915.20, including \$120 in petty cash, \$61 in stamps, all investments and cash. To that will be added \$850 in donations not yet deposited.

5.5. Member at Large (Carolyn Nordstrom)

- 5.5.1. The coordination of air evacuations has been superb.
- 5.5.2. Ideas for fundraisers: turkey shoot, raffle and food sales

5.6. President (Cary Booth)

5.6.1. The new hearing loop was tested with Deborah Herczog and Debb Johnson and was found to be working well in most areas except near the bathroom and kitchen. Deborah felt that the functional area was adequate.

5.6.2. Debb Johnson will acquire a 50' auxiliary line to connect the hearing loop electronics from the back of the room near the kitchen to the wireless mic/amp electronics in the front of the room. Once this arrives, Cary will run it in the ceiling. Debb Johnson will handle aesthetics and accessibility of the electronic installation.

6. New Business

6.1. Classroom rental: Cary moved to continue until the next board meeting the policy of not renting the Portal Rescue classroom; the subject would be revisited in January. Exceptions would be for Red Cross Blood drives supervised by the Portal Rescue EMT Chief, and use of the classroom for urgent Portal Rescue core business. After a second, the motion passed unanimously.

6.2. Improvements to landing zone: The landing zone at Portal Rescue is used increasingly for air evacuations, but dirt north of the fire bays leads to very dusty landings and take-offs. Time and availability of personnel don't always permit Radio Operators to summon Fire-Fighters to wet the zone. Improvement of the landing zone is viewed as a priority project. In coordination with EMTs, Victor will take the lead in investigating possible solutions, including a small concrete pad and concrete pathway to an EMS parking location. Thanks, Victor and future collaborators.

6.3. Movement of checking to Edward Jones: Following discussion of Edward Jones and Ally Bank, it was decided to table until January a formal proposal to move checking to Edward Jones. This will allow time for due diligence.

7. Schedule for January Board Meeting

The next meeting was scheduled for January 20 at 6:00 PM

8. For the Good of the Order

8.1. Next Blood Drive – now scheduled for Thursday, January 14, and Jackie will announce the need for appointments via the community Google group and PO Bulletin Board.

8.2. The fall Donation Drive reached our set goal of raising \$30,000, but we solicit additional donations to compensate for the cancellation of our principle fundraiser (Soup's On) due to Covid-19.

9. Adjournment

The meeting was adjourned at 07:15 pm.